## **Biggs Unified School District**

## Flood Evacuation Information Sheet

In the event of a flood, the Office of Emergency Services and the Biggs Unified School District Administration will operate and coordinate the closure of Schools and the evacuation of the affected areas. Student safety is paramount. During a flood evacuation, the District will seek to reunite students with families to the extent possible, and time permitting. If prompt reunifications is not possible, the District will implement each schools sites unique evacuation plan.

**Typically**, there are two possible causes for flooding:

- 1. Slow water rise may occur, resulting in a break of the levee or water rising over the top of the levee. In this case, schools will usually have enough advance warning to be closed according to the county flood plans. School site evacuation will usually not be necessary.
- 2. Dam or levee failure may affect Biggs Unified Schools in a variety of scenarios. The necessary emergency response will be based on which failure, and where it is an immediate failure or if there is advance warning.

If there is sufficient advance warning each affected school will be closed, at the end of the regular school day, students will be sent home and parents notified via auto-dialer, the protocols for evacuation of students will be implemented and are as follows:

- 1. All Biggs Elementary students, faculty and staff will be relocated to the Biggs High School gym.
- 2. All BHS students will report to their 6<sup>th</sup> period classroom and high school parents will need to check their student out at the BHS office.
- 3. All parents of Biggs Elementary students must sign out their child at the control center table in the multipurpose room in the high school with a member of the school office staff.
- 4. Richvale Elementary students will remain at RES until picked up by a parent or evacuated by school faculty or staff.
- 5. Only people listed on the student's emergency card as emergency contacts may sign out a student.

If the need arises that we need to physically evacuate students out of the district, BUSD has arranged transportation to the designated Red Cross evacuation site, (Silver Dollar Fairgrounds). During an evacuation, your child's teacher or school staff member will remain with your child at all times, until they are picked up by a family member or person who has permission to pick up.

Be assured that as with all school districts, Biggs Unified School District has a clear and well-designed emergency plan in place that guides our response to the numerous situations that could threaten the safety of our students. Our District plan identifies the schools likely affected by each flood scenario and identifies an evacuation route and protocol for those schools depending on the speed with which a given crisis may emerge.

Any questions may be directed to the District Superintendent:

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